



STUDENT EMERGENCY FUND (SPRING 2020)

APPLICANT INFORMATION

LAST NAME	FIRST NAME	WWU ID#
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DESCRIPTION

The Student Emergency Fund application provides an opportunity for students to apply for financial assistance to alleviate or minimize an unforeseen financial barrier, including financial emergencies related to COVID-19. Funding is intended to address an expense to support enrollment, persistence, and completion. Examples of some expenses are listed below. In most cases, students should apply for and accept all other sources of funding, including their financial aid award, before applying. Due to limited funds, average awards are \$500.

CRITERIA

- ▶ Applicants must have been enrolled for winter quarter, and in most cases must also be enrolled for spring quarter;
- ▶ The financial hardship must have occurred during the current academic year or will be occurring spring quarter;
- ▶ Applicants should apply for all available aid via the FAFSA or WASFA (if eligible to complete one);
- ▶ Generally, applicants should accept all financial aid offered to them, including student loans.

APPLICATION REQUIREMENTS

- Complete Applicant Information, Emergency Funding Request (including explanation), and Release of Information sections**
- Attach separate documentation of your emergency expense (see suggestions below)**

EXAMPLES OF ELIGIBLE COSTS & DOCUMENTATION

- **Childcare:** student is parent of a dependent with unforeseen circumstances requiring childcare when no other resources are available. This excludes on-going and regular childcare. Suggested documentation: receipts or copies of checks to care provider.
- **Medical/Dental:** student has an unforeseen necessary medical/dental care or emergency care that is not covered by insurance. Suggested documentation: bill from provider after insurance.
- **Transportation/Travel:** student relies on a vehicle that needs repairs such as brakes, tires, batteries, etc or incurred travel expenses related to returning home. Suggested documentation: receipt from repair or recent estimate showing required repair or maintenance along with copy of vehicle registration, travel receipts, etc.
- **Housing:** assistance with deposit when moving is necessitated by unexpected landlord issues or extenuating circumstances, short-term rental assistance, utilities, living expenses, etc. Suggested documentation: lease agreement, bills or other receipts for expenses.
- **Unpaid student account charges:** student has a one-time unforeseen financial hardship that affects their ability to pay their student account balance. Unforeseen hardships do not include insufficient Financial Aid award. Suggested documentation: Web4U Account Statement.
- **Other:** student has one-time testing/licensing fee not covered by financial aid or needs internet access or technology to support virtual learning, etc.



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EMERGENCY FUNDING REQUEST

Due to limited funds, awards may not cover the total amount requested. Average awards are around \$500.

Cost of emergency: \$ _____

Have you attempted other means of funding this emergency? Yes No

Amount you received: \$ _____

Total amount requested: \$ _____ (this amount may be the total of the emergency)

How did you hear about the Emergency Funding Program?

- Posting on MyWestern Posting on Facebook Flyer or Handout
- Financial Aid/Scholarship Center My Department/Advisor Other: _____

Please provide a brief, detailed description of your funding needs, including the other sources of funding you have accessed or attempted to access. You may attach additional pages if needed. Separate supporting documentation is also required (see Examples of Eligible Costs).

Explanation

Submit your completed application to:

ScholarshipCenter@wwu.edu

Applications will be evaluated on a rolling basis. All applications must be emailed by 5:00 pm on May 29th.

RELEASE OF INFORMATION

I authorize the release of my application materials and financial aid data to the scholarship committee. If awarded, I agree to provide a statement or letter detailing the impact of this funding on my situation.

Student Signature:

Date:

No signature required if submitted from your WWU email account