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Student Employment Center
516 High Street
Bellingham, WA 98225-9049

Credit Load Waiver Request Department Funded Student Employees

In order to be eligible for department-funded (non-work study) student employment through the University you must be a full-fee paying student. *Full-fee paying* for employment purposes means you must be enrolled for a minimum academic load of 10 credits as an undergraduate student or 8 credits as a graduate student. Graduate students, who have completed all course work on their approved Plan of Study, except for thesis or research work, will be considered full-fee paying if enrolled for a minimum of 2 credits of thesis or research.

Upon request, a waiver of the credit load requirement may be provided for students enrolled for at least 1 credit. This waiver may be granted for one quarter per academic year, with the understanding that the student intends to enroll as a full-fee paying student in the subsequent quarter (for a spring quarter waiver, either summer or fall enrollment is acceptable) or the student is enrolled in a terminal or graduating quarter.

Important note to students with work study: Do not use this form. Instead, please contact the Financial Aid Department immediately if your credit load falls below that required to make satisfactory academic progress.

Name _____ WWU ID _____

I am currently enrolled for ____ credits will be fully enrolled for all other quarters this year. I agree to the terms above and request my one-time per year Credit Load Waiver for the following quarter:

Fall ____ Winter ____ Spring ____ Summer ____

Date _____ Signature _____

_____ Approved Fall ____ Winter ____ Spring ____ Summer ____

_____ Not Approved _____

Date _____ Student Employment Coordinator _____

Has this student had a previous waiver? Yes ____ No ____

Complete form (including signature) and return to Student Employment Center, MS 9049, fax, or email scanned copy to studentemployment@wwu.edu