

VIKING UNION

Student Employment Application

**It is highly recommended that applicants read the job description and discuss the position with the present position holder prior to filling out this application!*

VU Position Applying For: _____ Date: _____
**Note: If applying for an AS Position, you must fill out an AS Application.*

Name: _____ Student #: _____ SSN#: _____

Local Address: _____

WWU e-mail address: _____ Local Telephone #: _____ Cell: _____

Permanent Mailing Address: _____
 _____ Phone #: _____

Expected Date of Graduation: _____ GPA: _____

Major: _____ Minor: _____

Internships/Student Teaching (which quarter(s)): _____

Credit Hours This Quarter: _____ Next Quarter: _____

****Please answer the following questions on a separate sheet and **type** the answers. **Applications will not be considered if this is not done!** Applications will be screened based on these answers!***

1. Why are you interested in this position, and what do you plan to get out of it?
2. What skills or experience do you have that relate to this job?
3. Most Viking Union positions provide 10-12 hours per week. Will this provide a sufficient income at this position's wage level?
4. Are you presently enrolled at WWU? If not, please explain.
5. Have you considered this position's implications on your financial aid award?
6. What strengths do you have that would be an asset as a VU employee?
7. Are there any additional comments you would like to make?

EMPLOYMENT HISTORY

**List present or last positions first. Please give current telephone numbers of references.*

Employed by:	From/To:	Job Title:	Supervisor:	Phone:	May we contact? (Yes/No)

Volunteer Experience: _____

SKILLS INVENTORY

(Please check those which you have acquired.)

- Interpersonal Communication
- Supervisory Experience
- Leadership Experience
- Management Skills
- Typing (words per minute _____)
- Computer Operation
- Computer Programming
- Cash Register Experience
- Public Relations

- Graphics
- Offset Press Operation
- Crowd Control
- Stage/Theater Experience
- Lighting Experience
- Sound Mixing
- Electronics
- Mechanical Skills
- Vehicle Maintenance

Other (please elaborate): _____

PRESENT QUARTER CLASS SCHEDULE

**Please mark those times you are not available, with an X. These will determine the times you are unavailable for an interview only.*

	Monday	Tuesday	Wednesday	Thursday	Friday
8 am					
9am					
10 am					
11 am					
Noon					
1 pm					
2 pm					
3 pm					
4 pm					

FOR OFFICE USE ONLY: Not Interviewed Letter Sent
 Interviewed (Date/Time _____)
 Applicant Notified of Decision: By Phone Letter Sent

****THE VIKING UNION IS AN EQUAL OPPORTUNITY EMPLOYER****